

SPECIAL INSTRUCTIONS

- ◆ Children should be neat and well dressed in perfect uniform.
- ◆ Attendance is compulsory on all days. Absentees will be penalised.
- ◆ Late coming also will be penalised.
- ◆ No child should take leave without prior intimation.
- ◆ Leave letter is must for any kind of leave.
- ◆ For Medical Leave, Doctor's Certificate is must.
- ◆ Students should compulsorily converse in English inside the premises, failing which severe action will be taken.
- ◆ Wearing of Belt and possessing Identity Card is essential for all the students.
- ◆ Wearing of Gold and Silver ornaments is strictly prohibited.

GENERAL INFORMATION

- ◆ Co-curricular activities such as Karate, Classical Dance, Drawing & Painting, Music Classes are conducted at Nominal Fees by Professionals.
- ◆ Students are given training in Road Safety Patrol (R.S.P.) from Std. VII onwards.
- ◆ Quiz Competitions are conducted once in two months for all the classes.
- ◆ Hand Writing Competitions are conducted for all the classes in English and Tamil frequently.
- ◆ Laboratories, Computer Lab and Library are fully equipped.

SALIENT FEATURES OF OUR INSTITUTION

1. Smart Digital Classes
2. Air-Conditioned class rooms for Pre.K.G., L.K.G, and U.K.G
3. Sufficient play equipments and play area available for all children
4. Well equiped Library
5. Well equiped Computer Lab and Science Laboratories
6. Free Yoga and Karate classes for all the children
7. English Lab for all
8. Moral Classes from II Std onwards
9. Priority given for physical activities
10. Printed Home Work from L.K.G onwards

KARPAGA VIGNESWARA VIDYALAYA MATRIC. HR. SEC. SCHOOL

14, Parthiban Street, Ullagaram, Chennai - 600 091.
Phone : 2242 3971 / 72

Founders :

Late Shri. K.S. Surya Rao
&
Late Smt. K. Gowri Surya Rao



PROSPECTUS

Education is Divine

RULES AND REGULATIONS

- i) The medium of instruction is English and the academic year for the School is from June to April.
- ii) Admissions are made in Pre.K.G., L.K.G., U.K.G., and from Classes I to XII.
- iii) For direct admission children should satisfy the age rule i.e., 2+ for nursery, 3+ for L.K.G., 4+ for U.K.G., 5+ for I Std., and so on, on or before 31st July of the year of admission.
- iv) Students coming from Unrecognised Institutions will not be admitted.
- v) Students are allowed into the campus only after 8.45 a.m.
- vi) Parents are at liberty to check the progress of their ward with the teachers after 4:00 p.m. on all working days,
- vii) Enclosures along with Application for Admission:
 - a) Birth Certificate (Xerox Copy)
 - b) Community Certificate (Xerox Copy)
 - c) Aadhar Card (Xerox Copy)
 - d) Photo - 3 Passport Size
 - e) T.C. (Original)

The ultimate aim of our institution is to uplift all cadres of children in both scholastic and co-scholastic areas. We are proud to establish ourselves as the only institution to admit dropped out candidates from other schools and train them in such a way that they add feather to the crown of success.

SCHOOL WORKING HOURS

K.G. Classes

Morning Session	9:15 a.m.
Lunch Break	12.30 noon - 1.00 p.m.
Afternoon Session	3.00 p.m.

I to XII Standards:

Morning Session	9:15 a.m.
Lunch Break	12.30 noon - 1.00 p.m.
Afternoon Session	4:00 p.m.

The School Timings for Pre.K.G. and Play Group is 9.30 a.m. to 12.30 noon

Interval :

Morning Session : 15 minutes
Afternoon Session: 10 minutes

Weekly Holidays :

2nd Saturday & All Sundays.

UNIFORM

Pre K.G TO V

Monday to Thursday & Saturday

Boys : Blue half pant, Checked Shirt, Black Shoes, Black Socks

Girls : Blue Pinoform, Checked Shirt, Black shoes, Black socks, White Ribbon.

Friday:

Boys : Sports Wear, White Shoes, White Socks

Girls : Sports Wear, White Shoes, White Socks, White Ribbon

VI TO XII

Monday to Thursday & Saturday

Boys : Blue Full pant, Blue Checked Shirt, Black Shoes, Black Socks.

Girls : Blue Kameez, Blue Checked Salvar, Blue Over Coat, Black Shoes, Black Socks, White Ribbon.

Friday:

Boys : Sports Wear, White Shoes, White Socks

Girls : Sports Wear, White Shoes, White Socks, White Ribbon.

FEES PAYMENT

TERM FEES

Fees will be collected for 12 months in three Terms. (i.e.) from June to May.

First Term Fee should be paid in the beginning of the Academic Year.

Second Term Fee will be collected in the month of September.

Third Term Fee will be collected in the month of December.

Payment of fees will be accepted in the school office between 9.00 a.m and 4:00 p.m on Weekdays and on Saturday, between 9.00 a.m and 12.30 p.m.

Parents are requested to make all remittance of fees at the school fees counter in time and get receipts. When there is a discrepancy in the payment of fees already made, it should be get clarified by producing the relevant receipt in the School Office.